



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

June 4, 2020

Milton and Geraldine Downs
3380 Teanaway Rd
Cle Elum, WA 98922

RE: Downs Boundary Line Adjustment (BL-20-00014) – Conditional Preliminary Approval

Parcel # 914835

Parcel # 274835

Dear Applicant,

Community Development Services (CDS) has received comments back from Public Health and Public Works regarding your boundary line adjustment application. I have enclosed a copy of their comments for your review. The application has been granted **preliminary approval**. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A **preliminary survey** displaying legal descriptions, the new acreage and lot dimensions of each parcel must be submitted to our office for preliminary review (see Public Works' comments for requirement details).
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application. No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the enclosed comments from Kittitas County Public Works for further requirements.

If you have any questions regarding this matter, I can be reached at (509) 962-7637, or by e-mail at rachael.stevie.cd@co.kittitas.wa.us.

Sincerely,

Rachael Stevie
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926

*Enclosed: Comments from Kittitas County Public Works
Comments from Kittitas County Public Health*

cc: Lindsey Ozbolt, Planning Official

via email